

EPR User Agreement

This agreement confirms that Electronic Plansroom Services (EPR) will be subscribed to by the undersigned in accordance with the following conditions:

1. That the subscriber be a member in good standing of the Windsor Construction Association (WCA) or The Heavy Construction Association of Windsor (HCA).
2. That the subscriber agrees to pay in advance of account activation, the subscription costs for EPR access as determined and set out by the Windsor Construction Association (WCA) Board of Directors.
3. That the subscriber agrees, that access to EPR through user names and passwords as assigned by the WCA be used exclusively for employees of the WCA member subscriber. The WCA reserves the right to terminate EPR access for any member subscriber who distributes their access user name and password to non-subscribers.
4. The accuracy and completeness of information published through EPR services is not guaranteed and the WCA does not assume any responsibility for the accuracy of such information or any errors or omissions with respect thereto. The undersigned agrees to confirm the accuracy of information published through the EPR with the issuing authority. The undersigned hereby, for good and valuable consideration, including, without limitation, the ability to access EPR services as provided for herein, does hereby remise, release and forever discharge the WCA, its officers, directors, employees and agents of and from all actions, causes of action, suits, debts, covenants, contracts, claims and demands whatsoever which the undersigned ever had, now has or hereafter can, shall or may have for or by reason of or in any way arising out of the use or operation of the EPR services as referred to herein. The undersigned further agrees to indemnify and save harmless the WCA, its officers, directors, employees and agents of and from all fines, suits, claims, demands and actions of any kind or nature to which the WCA, its officers, directors, employees and agents shall or may become liable for or suffer by reason of the use or operation by the undersigned of the EPR services as referred to herein.
5. The provisions hereof shall enure to the benefit of and be binding upon the undersigned and its respective heirs, executors, administrators, estate trustees, legal personal representatives, successors and assigns.

Subscriber Information

Name of Company: _____

Contact: _____ Ph: _____ Fax: _____

E-mail: _____

Signature: _____ Date: _____

On behalf of the above named WCA member company, I would like to become an EPR subscriber under the above conditions and rates as follows:

\$150.00 (+HST) per quarter _____ OR \$525.00(+HST)per year _____ (check option)

Invoices or payment receipts available as required.

PLEASE NOTE: EPR ACCESS WILL ONLY BE GRANTED ONCE PAYMENT HAS BEEN RECEIVED.

Please return this form with payment to upgrade your EPR membership.

Upgrade Your EPR Membership

Tired of driving around looking at plans, making photocopies, waiting for copies of blueprints and returning borrowed plans?

Then the WCA has the answer for you.

All WCA members have **Basic EPR Membership**, but for only \$525 more per year, you can enjoy these valuable features of the **Upgraded EPR**:

- *Download/Save Plans, Addenda & Specs* – Members can download / save all the project documents on to their own computers.
- *Search & View* – Members can find all the information online about the project including the project details, plans, specs, addenda & bidders lists etc.
- *Multiple users per company* - WCA Members can have as many employees use the EPR, just as they used our in-house plans room
- *Printing* – Members have 3 ways to get physical paper copies of the project information:
 - ~ Submit a print order from the online system to the WCA; the WCA will print the documents
 - ~ Members can download the documents to their computer and print plans from their own system (Sending documents to a 3rd party for printing is not permitted.)
 - ~ After viewing the documents online, the member can come in to the WCA office and make their own copies
- *Subscriptions for Automatic Email for Updates* – Members can subscribe to the projects they want to control and they will automatically receive all updates and changes to those projects without having to manually check for changes.
- *Public & Private Projects* – Members can access projects in public areas and have the ability to host private (their own company) projects.
- *History of Electronic Orders* – Members will have a record of all orders; can easily reprint the order information; as well as repeat previously submitted orders. Members will also have a record of which plans and documents individual employees ordered for each job.
- *Training is offered to WCA Members at no charge*—We offer on site training and technical support is phone call or email away during business hours.

Plus So Much More!

Contact Christine at the WCA for your registration form and more information.